

17TH ANNUAL SAINT LUCIA-TAIWAN PARTNERSHIP TRADE SHOW APPLICATION FORM

SHOW DATES: Friday, November 1st to Sunday, November 3rd, 2024

10am – 7pm DAILY

Pavilion on the Ramp, Rodney Bay

1. Business Information (please type or print):

Repeat Exhibitor New Exhibitor

Name of Company/Organisation: _____

Name for Booth Signage (if different from above) _____

Company/ Business Location: _____

Name (Contact person): _____ Position: _____

Postal Address: _____

Tel: Office _____ Fax: _____ Mobile _____

Website: _____ E-mail: _____

Current Market: _____ Potential Market: _____

Are you a client of the SEDU/Commerce and Industry/Export Saint Lucia? _____

2. Please select from the list below the SECTOR that best describes your business activity.

- | | | |
|---|---|---------------------------------------|
| <input type="checkbox"/> Chemicals | <input type="checkbox"/> Furniture | <input type="checkbox"/> Food |
| <input type="checkbox"/> Creative Industry | <input type="checkbox"/> Beverages | <input type="checkbox"/> Plastics |
| <input type="checkbox"/> Agro-processing | <input type="checkbox"/> Services | <input type="checkbox"/> Arts & Craft |
| <input type="checkbox"/> Paper products | <input type="checkbox"/> Garment /Textile | <input type="checkbox"/> Printing |
| <input type="checkbox"/> Other (please specify) | | |

3. Brief description of products and services for the Trade Show

4. Please indicate whether you would require any of the following:

- | | | | |
|----------------------------------|----------------------------------|---|--------------------------------|
| <input type="checkbox"/> Freezer | <input type="checkbox"/> Chiller | <input type="checkbox"/> Additional
tables | <input type="checkbox"/> Other |
|----------------------------------|----------------------------------|---|--------------------------------|
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5. RULES AND CONDITIONS

- Participants agree to cooperate with Ministry’s personnel and shall display professional conduct and courtesy during the period of the Trade Show. The same courtesies shall be extended by Ministry’s personnel.
- Participants agree to participate in the marketing and promotions of the event.
- Successful applicants will be required to pay a non-refundable registration fee of **XCD\$200.00** to confirm their participation.
- Two (2) tables (6ft) with table skirting, one (1) chair and signage shall be provided by the organizer.
- All property of the organizer, including table, table skirting, chair, signage and decorations shall be kept in good condition and left for collection at the end of the Trade Show.
- Booths must be staffed at **ALL** times.
- No Subletting of Booth space allowed.
- **ONLY APPROVED** products and services **SHALL** be allowed at the Trade Show.
- Exhibitors and or their agents should at all times wear the company or business’ uniform/attire during their participation at the Trade Show.
- Should an exhibitor withdraw within two (2) weeks prior to the Event, the Exhibitor shall pay **ALL** financial commitments that were made on his or her behalf.
- Booths are to be set-up on Wednesday, October 30th, 2024 from 4:00 p.m. to 8:00 p.m.
- Absolutely **NO** booths are to be taken down before 7:00 p.m. on Sunday, November 3rd, 2024.
- The Ministry absolves itself from any liability associated with lost, stolen or damaged stock during the period of the Trade Show. While general security will be available at the venue, all Exhibitors shall be responsible for the security of their stock and personal items.
- Participants shall complete a survey at the end of the Trade show, highlighting successes, challenges and recommendations for future events.

I hereby give unrestricted permission to Ministry of Commerce, Manufacturing, Business Development, Cooperatives and Consumer Affairs to make copyright use and publish photographs, of my work; for promotional efforts and materials used during the preparation, execution and aftermath of Saint Lucia-Taiwan Partnership Trade Show that will take place from **November 1st – November 3rd, 2024** at the Pavilion on the Ramp, Rodney Bay without the expectation of reimbursement.

I hereby certify that the above information contained on this form is correct and undertake to be bound by the rules and conditions above.

NAME: (Please type/print)

Signature:

Date:

Director /Manager

OFFICIAL USE ONLY

Received by: _____
Name

Signature

Date

Receipt number: _____

Please return completed form to: Ministry of Commerce, Manufacturing, Business Development, Cooperatives & Consumer Affairs, 4th Floor, Heraldine Rock Bldg., Waterfront, Castries, Saint Lucia. Tel: 468-4238/468-4216; Fax: 453-7347; E-mail: candi@govt.lc