

Commercial Information Centre

Client Information Request Form

Date of visit
Name:
Profession:
Department/Organization
Contact Information: Tel:
Email:
Reason for Visit:
Were you satisfied with service provided? Yes No No
Suggestions/comments:
Was the request answered using CIC sources? Yes No Partial If no, where was request referred to?
For Official Use Only Sources Used for Information Request:
Books Magazines Gazette
Files Internet Booklets
Brochures Newspapers Statutory Instrument
Other (please specify)
Remarks
Signature of attending officer

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